

**Official Minutes of the
Oak Park Board of Education District 97
260 Madison Street, Oak Park, Cook County, Illinois
August 14, 2018 Meeting**

Vice President O'Connor called the meeting to order at 6:00 p.m.

ROLL CALL

Present: O'Connor, Spatz, Liebl, Broy (arrived at 6:30 pm), Breymaier (arrived at 6:30 pm), and Datta
Absent: Spurlock
Also Present: Superintendent Dr. Carol Kelley, Assistant Superintendent for Finance and Operations Paul Starck-King, Assistant Superintendent for HR Laurie Campbell, Senior Director of Special Services Ebony Lofton, Senior Director of Policy, Procedures and Communication Chris Jasculca, Senior Director of Administrative Services Dr. Felicia Starks Turner, Senior Director of Equity Dr. Carrie Kamm, Senior Director of Buildings and Grounds Jeanne Keane, and Board Secretary Sheryl Marinier

EXECUTIVE SESSION

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Datta moved, seconded by Spatz, that the Board of Education move into Executive Session at 6:03 p.m. to discuss (Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees or Legal Counsel 5 ILCS 120/2(C)(1))

Ayes: Datta, Spatz, O'Connor, and Liebl
Nays: None
Absent: Spurlock, Broy, Breymaier
Motion passed.

OPEN SESSION

OPEN SESSION

Spatz moved, seconded by Datta, that the Board of Education move into Open Session at 6:31 p.m. All members of the Board in attendance were in agreement. The Board took a break to welcome the new members of the staff. The meeting continued with six members present at 7:00 p.m.

INTRODUCTION OF NEW STAFF

The new staff members were introduced to the Board. Laurie Campbell thanked the administrators who helped in the hiring process this year, along with the HR team members for making this a smooth onboarding process. Campbell reported that a couple positions are still open, but she anticipates that they will be filled before school opens.

INTRODUCTION OF NEW STAFF

PERSONNEL ACTION

PERSONNEL ACTION

Spatz moved, seconded by Datta that the Board of Education, District 97 approve the personnel report as amended at the table. Roll call vote.

Ayes: Spatz, Datta, Broy, O'Connor, Breymaier, and Liebl
Nays: None
Absent: Spurlock
Motion passed.

PUBLIC COMMENT

PUBLIC COMMENT

None

SPECIAL REPORTS

SPECIAL REPORTS

PKP UPDATE

Felicia Starks Turner and Paul Starck-King came to the table to answer questions regarding the direction of the PKP program. A couple Board members expressed interest in having a discussion on the options so a brief summary was shared. Starks Turner reminded the Board that the district applied for the PKP grant suggesting that the program be

PKP UPDATE (Continued)

offered as a full-day experience. The grant was approved, however; the funding was delayed and the district did not receive the full amount requested. Three options were presented to the Board during a prior meeting, and based on the timing, administration suggested that the district move forward using the old program design. Administration asked the State if the district could use the grant funds converted to the old format, but has not heard back from them yet.

Dr. Kelley explained that with the children returning on August 22, 2018, parents are asking about how the program will be designed. She reminded the Board that she talked to them about still running the program whether the funds were received via the grant or not. Because of that, funds have been set aside in the budget to cover the program costs.

Concern was expressed about the mishandling of the grant. It was suggested that the district take a stronger stance on this issue moving forward and begin planning for the future now. It was reported that the grant is for a five year period.

Board comments included a suggestion to partner with the Collaboration for Early Childhood to meet this need, although it was noted that the private providers could be impacted by that decision.

The Board members in attendance agreed that the district should move forward and roll out the program that the grant was awarded for. Dr. Kelley reminded them that the grant does not fund the full program, so additional funding would still be needed.

SY19 DESIRED OUTCOMES FOR STUDENT LEARNING PERFORMANCE

Vice President O'Connor reminded the Board that it is their task to choose the ends, while it is administrations task to identify the means when it comes to goal setting.

Dr. Kelley shared the district's strategic plan, noting that the description of equity on page 10 has been revised, and reminding the Board that this is a living document that helps to inform the district's work. She noted that the Board already approved the desired outcomes on pages 11 and 12 of the document. In order to meet those requests, administration will be reviewing student learning data, and holding conversations at the administrative level with principals and staff. She shared that five priorities have been identified for the upcoming year. Using those priorities, student learning, and growth targets were identified as the ends for this school year, known as the Vital Sign Score Card. The goal will be to increase the number of students reading at grade level at the end of third grade, increase the percentage of students who are projected to be college ready, and increase the number of students who feel a sense of belonging. The purpose of this evening's discussion is to get feedback on the five targets from the Board and make sure that everything is in place for the Board to take action on September 4, 2018.

Interest was expressed in knowing how the district will measure growth in Tier 3. Dr. Kelley explained that one of the vital signs is to look at the percentage of students labeled as Tier 2 or 3. The district wants to accelerate their growth by 1.5 years. Interest was expressed in seeing metrics that show student movement, and a list that identifies the programs used in each tier. This list could assist with identifying what really works for moving students from one tier to another. Interest was expressed in knowing if there is a way to connect the initiatives to 5 Essentials.

A summary of the history was requested so that the Board members know what is working and what did not work last year. Dr. Kelley explained that the administrators participated in a gallery walk last year, and before that, Dr. Kelley visited the schools and did a deeper dive with the goals and initiatives. At that time, she was able to identify what worked and what did not. She explained that these conversations helped administration identify the next areas that should be the district's priority.

Interest was expressed in knowing why the goals are considered ambitious, and if there are any metrics that address the teachers' feelings. It was suggested that an extra column be added to the metrics for the excellence target to include the baseline and previous year numbers.

FY18 FINANCIAL RESULTS AND FY19 TENTATIVE BUDGET

Paul Starck-King came to the table. He shared a newly formatted tentative 2018-19 budget. He explained that the new format was recommended by FORC. Starck-King shared that the Board will begin to see all reports in this new format. The Board reviewed the tentative budget and suggested that the budget be an ongoing item in the weekly report to the Board until it has been approved.

ACTION ITEMS

ACTION ITEMS

4.1.1 APPROVAL OF THE MINUTES FROM THE JUNE 12, 2018 BOARD MEETING

Spatz moved, seconded by Datta, that the Board of Education, District 97, approve the amended minutes from the June 12, 2018 Board Meeting. Roll call vote.

Ayes: Spatz, Datta, Broy, O’Connor, Breymaier, and Liebl
Nays: None
Absent: Spurlock
Motion passed.

4.1.2 APPROVAL OF THE MINUTES FROM THE JULY 10, 2018 BOARD

Spatz moved, seconded by Breymaier, that the Board of Education, District 97, approve the minutes from the July 10, 2018 Board Meeting. Roll call vote.

Ayes: Spatz, Breymaier, Datta, Broy, and Liebl
Nays: None
Absent: Spurlock
Abstain: O’Connor
Motion passed.

4.1.3 APPROVAL OF THE MINUTES FROM THE JULY 17, 2018 SPECIAL BOARD

Spatz moved, seconded by Liebl, that the Board of Education, District 97, approve the minutes from the July 17, 2018 Special Board Meeting. Roll call vote.

Ayes: Spatz, Liebl, Breymaier, Datta, and Broy
Nays: None
Absent: Spurlock
Abstain: O’Connor
Motion passed.

4.1.4 APPROVAL OF THE MINUTES FROM THE AUGUST 6, 2018 SPECIAL BOARD

Spatz moved, seconded by Breymaier, that the Board of Education, District 97, approve the minutes from the August 6, 2018 Special Board Meeting. Roll call vote.

Ayes: Spatz, Breymaier, O’Connor, and Datta
Nays: None
Absent: Spurlock
Abstained: Broy and Liebl
Motion passed.

4.2 APPROVAL OF CONSENT AGENDA

Breymaier moved, seconded by O’Connor, that the Board of Education, District 97, approve the consent agenda.

4.2.1 Approval of Bill List

Ayes: Breymaier, O’Connor, Spatz, Datta, Liebl and Broy
Nays: None
Absent: Spurlock
Motion passed.

4.3.1 AUTHORIZATION TO PUBLISH THE TENTATIVE 2018-2019 BUDGET

Spatz moved, seconded by Broy that the Board of Education, District 97, review its Tentative 2018-2019 budget, authorizing placement of such tentative budget (with any subsequent changes) on display for a minimum of 30 days and authorizing a public hearing of said budget on September 25, 2018.

Ayes: Spatz, Broy, Liebl, Datta, O’Connor, and Breymaier
Nays: None
Absent: Spurlock
Motion passed.

4.4.1 APPROVAL OF SEPARATION AGREEMENT

Datta moved, seconded by Spatz, that the Board of Education, District 97, approve the Separation and Release Agreement with Teacher Elizabeth Saunders effective August 14, 2018. Roll call vote.

Ayes: Datta, Spatz, Breymaier, O’Connor, and Liebl
Nays: None
Absent: Spurlock
Abstained: Broy
Motion passed.

SUPERINTENDENT’S
REPORT

SUPERINTENDENT’S REPORT

Dr. Kelley reported that the administrative team spent the entire summer flexing their leadership muscles. She shared that the district is ready to start the new school year to “fight for what is right”. She reported that three meetings will be held over the course of the new year, that will monitor, review and discuss progress reports. This will occur in October, March and May when Dr. Kelley hosts community meetings, which she invited the Board and community to attend.

Dr. Kelley reported that she will again be hosting community café sessions, and shared that the dates and locations will be available on the Website.

Dr. Kelley shared an invitation on behalf of Ed Redd, the executive director on YEMBA. The invitation was to attend a celebration dinner on November 7, 2018 at the 19th Century Club. Dr. Kelley shared that YEMBA supports the middle school youth with a mentoring program. She explained that the program is expanding to include mentoring to the young ladies. Additionally, the program was limited to half of the school year, and will now be offered during the full school year.

ADMINISTRATIVE ITEMS

ADMINISTRATIVE ITEMS

ALMA SCOPE OF WORK

Carrie Kamm reported that the memo and attachments in the Board packet explain the scope of work with Alma Advisory Group. She explained that the process began during the spring with a focus on hiring a more diverse work force. She reported that Alma has been engaging the district in focus groups that include principals, staff and teachers hired last year. She reported that she and Laurie Campbell are moving forward with the process of recruiting and retaining a diverse work force.

Kamm explained that the contract is for a three year period, but the scope of work would be completed in the first year, wrapping up in January to create a three year plan. The contract cost is \$30,000 which would cover the entire process, and has been included in the 2018-2019 budget. Kamm shared that the district will be looking at all aspects of retention, including retaining people of color and National Board certification. This item will return to the Board for action on September 4, 2018.

DISPOSAL OF PROPERTY

Paul Starck-King informed the Board that some of the old technology needs to be discarded. Michael Arensdorff explained that some of the items will be sold and the money put back into the budget; however, some of the items have little or no value. He explained that disposal of property does not mean that the items are being trashed, simply

DISPOSAL OF PROPERTY (Continued)

removed from the District 97 inventory. Interest was expressed in having the inventory list designate which items have value and will be sold. This item will return to the Board for action on September 4, 2018.

IGA DISCUSSION – LINCOLN AND LONGFELLOW

Starck-King explained that the planned construction at Lincoln and Longfellow schools will have an impact on a couple IGAs that the district has with the Park District. He has been talking to the Park District to alert them that the district will be using the fields to stage construction so they have lead time to make other arrangements. Starck-King acknowledged that there are sprinklers in the fields that might be destroyed during the construction process and assured the Park District that the district will cover all expenses for repairs. It was noted that one of the Intergovernmental Agreements is due to expire in 2018 and should be reviewed prior to renewal. This item will return to the Board for action on September 4, 2018.

MANN BOILER PROJECT

Starck-King and Jeanne Keane came to the table. They explained that two boilers at Mann school are in poor condition, and they recommend replacing the units before cold weather. Keane explained that a plan will be put in place that will allow for replacement of one boiler at a time; bringing it online and then replacing the other. Because this item was not included in the five year plan, the cost of the project will need to come out of the Operations and Maintenance Fund.

Keane shared that the units have too much scaling. She has terminated the contract with the repair company that was contracted to maintain them, and created a new annual boiler contract.

It was reported that this item was discussed by the Facilities Advisory Committee (FAC). They agreed that the boilers need to be replaced, and recommended expediting this at the next Board meeting. It was reported that STR will create the specs, and Keane will create the timeline and plans. The next step will be for the Board to award and approve the bids on September 25, 2018.

Interest was expressed in knowing how much the units cost when replaced in 2002.

DSEB

Starck-King reported that the DSEB resolution that the Board approved in March is due to expire. The need for DSEB will be discussed at the next Finance Oversight and Review Committee (FORC), and embedded into the budget. Member Spatz reminded the Board that the resolution was authorization to sell bonds if the fund balance dropped below a certain amount. The district's fund balances are not going to drop that low, but FORC thought it was important for the district to have this in place. He explained that the maximum time allowed by a resolution was six months. FORC recommended extending the resolution allowing the Board the ability to have another discussion about the need to sell DSEB again before the end of the year.

BOARD ASSIGNMENTS

BOARD ASSIGNMENTS

STANDING BOARD COMMITTEE LIAISON REPORT FOLLOW UP (as needed – FAC, FORC, CCE and CLAIM)

Member Spatz attended the last FAC and FORC meetings. At FAC, they talked about the boiler needs and some exterior issues. He reported that FAC recommended replacement of a fence attached to Holmes with a chain link fence. The FAC summary will be sent to the Board.

FORC

Member Spatz reported that the members of the FORC committee discussed the set of newly formatted financial reports. They scheduled another meeting for next week to talk about the bond sale, noting the need to sell some by January. A working team was assigned to work through the five-year forecast. Member Spatz reported that he will be rotating off of both FAC and FORC, but is willing to help with the transition.

CLAIM

It was reported that Ralph Martire will give a presentation on policy issues to the CLAIM committee members in September.

INTERGOVERNMENTAL LIAISON REPORT FOLLOW UP (as needed – IGOV, COG, PTO Council, CEC, OPEF, Community Council, Tri-Board on Equity, Policy, and Self-Evaluation)
IGOV

It was reported that IGOV will be meeting next Saturday.

PTO Council

Member Spatz shared an email and explained that he met with someone who raised issues about green activities. He shared the agreement adopted by the Board in the past, and suggested that the Board decide if they want to consider PlantIt Green as a partner organization. It was noted that Jeanne Keane represents the district at the PlantIt Green meetings.

Now that the Park District is unable to help with landscaping needs, it was suggested that the district work backwards on the landscaping bids.

The transition of Board members to their new committee assignments was suggested before the next Board meeting. Member Spatz offered to meet with members Broy and Liebl to help with the transition.

Collaboration for Early Childhood

As announced in April, Carolyn Newberry Schwartz will retire on August 24, 2018. The Collaboration will be making an announcement soon about her replacement, and Laura Crawford will be in charge until then. Members O'Connor and Liebl will be the new representatives for the IGA Governing Board, which is scheduled to meet again on the fourth Wednesday in October. Member Spatz reported that he is the outgoing chair, and will help with the changeover. He asked the Board member to let him know if there is anything that should be added to the agenda.

Community Council

Member Spatz questioned who he should let know that he is the new Board representative for this group.

Tri-Board on Equity

Member Liebl expressed concern about turnover on this committee. She indicated that it might be difficult for this group to accomplish anything if a constant rotation occurs. She expressed interest in staying on this committee. Two Board members were recommended. Member Liebl will talk to the other committee members about this recommendation.

TRANSPORTATION

Member Spatz shared an email from FORC dated July 26, 2018, and a documents that was drafted by members Datta and Spatz suggesting possible next steps. He questioned if he and member Datta have authorization to move forward.

It was noted that CCE is finding it a hindrance because unlike the other Board committees, they are not just a consulting committee, but a hands on committee. It was suggested that the transportation work team might have the same restraints. Member Breymaier explained that the draft charge for the transportation work team is to consist of two Board members who will pull in others who are not necessarily on the team. It was suggested that Paul Starck-King be a part of the team as well. The Board as a whole would be directing the actions of the committee. No opposition was expressed to this recommendation.

CONCLUDING ITEMS

BOARD REMARKS

CONCLUDING ITEMS

Excitement for the new school year beginning was expressed, and the administrations was acknowledged for their hard work.

The Board was reminded that it passed a policy to have agreements with partner organizations, and it was suggested that the agreements be reviewed. They were reminded that they need to determine an interview mechanism to create a task force that would interview partnerships and determine what category they would go into. Additionally, they need to determine the status of CAST and BRAVO. It was suggested that Vice President O'Connor should update President Spurlock on this topic before moving forwards.

BOARD REMARKS (Continued)

It was noted that there will be an extra cost for a non-chemical landscaping service.

Concern was expressed that although the Board may think of the different sources of funding streams as interchangeable, the community does not.

It was reported that the Illinois Association of School Boards (IASB) is holding a Legislative Breakfast for Board members and administrators on September 22, 2018, at West Leyden High School. More details will be shared in the future.

AGENDA MAINTENANCE

The draft agenda for the September 4, 2018 Board meeting was reviewed and revisions were recommended.

Dr. Kelley offered to resend the action plan to the Board.

It was suggested that administration check to ensure that the new budget align with the transparency policy.

ADJOURNMENT

There being no further business to conduct, Vice President O'Connor declared the meeting adjourned at 9:50 p.m.

ADJOURNMENT

Board President

Board Secretary