



Oak Park Elementary School District 97

970 Madison ▪ Oak Park ▪ Illinois ▪ 60302 ▪ ph: 708.524.3000 ▪ fax: 708.524.3019 ▪ www.op97.org

TO: Dr. Roberts
FROM: Sheryl Marinier
SUBJECT: Teacher Evaluation Process Update
DATE: January 12, 2014

During the November 17, 2014 Ad leadership meeting, the administrative team created a Google Doc identifying the deadlines for individual steps within the teacher evaluation process. Ashley Turek and I used the Google Doc to prepare a spreadsheet that we are using to ensure that all deadlines are met on time. Additionally, Ashley created a list of teachers on cycle per school that identifies each teacher by name within the categories of first year, 2nd – 4th year, and tenure.

Ashley and I are using the following process to ensure that each deadline is met.

- Reminders are being sent to the principals that identify the teachers (by name) who are required to be evaluated by the next deadline. This process ensures that the principals are in agreement with who we have identified within this cycle. We continue to send reminders to the principals as the deadline approaches, always identifying the outstanding teachers by name.
- The Principals are sending notification to me and/or Ashley to alert us when teachers are completed. Additionally, the principals are sending notification when they believe they have completed the requirements for each deadline.
- The spreadsheet and the list of teachers by school are updated only after they have been confirmed in Rubrix.

The process is working, and the principals seem receptive to the additional communication. The future deadlines are as follows;

January 30, 2015	Second Formative Observation (Year 1 teachers and 2 nd – 4 th year teachers as needed)
February 27, 2015	Summative Evaluation Conference Year 1
February 27, 2015	Summative Evaluation Conference Year 2, 3 and 4
March 6, 2015	Submittal All Non - Tenure
March 24, 2015	End of Year Notice – Non-Tenure
March 31, 2015	Complete Formative Observations of Tenured Teachers
Second week of April	Summative Evaluations
End of School Year	2 year cycle assessment

Beye

	Last Name	First Name	Formative Observation Completion Date	Second Formative Observation Completion Date	Summative Evaluation Completion Date
First Year	Groll	Christine	11/20/2014		
	Von Bokern	Mandra	11/11/2014		
Non-Tenured, 2nd-4th Year	Dolan	Emilie	11/13/2014		
	Friesen	Judy	11/12/2014		
	Las	Jennifer	12/9/2014		
	Polhill	Theresa	11/13/2014		
Tenured	Baker	Amy	10/29/2014		
	Banks	Renita			
	Brell	Jessica	12/2/2014		
	Bulger	Mark			
	Choi	Petra			
	Hill	Dulcie			
	Johnson	Tyeshiea			
	Louthan	Sarah	12/4/2014		
	Schweigert	Amber			
	Sigunick	Julie	11/19/2014		
Walsh-Kallay	Jean				

Brooks

	Last Name	First Name	Second Formative Observation Completion Date	Summative Evaluation Completion Date
First Year	Contraveos	Aaron	11/24/2014	
	Czerwinski	Katherine	12/1/2014	
	Gaffney	Pamela	11/20/2014	
	Gannon	Keriann	11/24/2014	
	Harrington	Laura	11/24/2014	
	Jirka	Heidi	11/12/2014	
	Pros	Christopher	11/19/2014	
	Skaczylo	Anthony	10/28/2014	
	Stamp	Laura	10/17/2014	
Non-Tenured, 2nd-4th Year	Brown	Kina	11/11/2014	
	Ebert	Quinn	11/12/2014	
	Kinnaman	Anna	12/14/2014	
	Lagioia	Vito	12/16/2014	
	O'Rourke	Maureen	12/15/2014	
	Skubinna (Meyers)	Amanda	10/31/2014	
	Somers	Sarah	10/31/2014	
	Thomas	Stephanie	12/14/2014	
	Van Lieshout	Elizabeth	10/17/2014	
Youngberg	Rachel	11/3/2014		
Tenured	Barot	Sheela		
	Beauprez	Lynne		
	Buie	Avivah		
	Carillo	Fernando		
	Cofield	Antionette		
	Dean	Katherine		
	Dombek	Jill		
	Feierberg	Patricia		
	Frick	Phyllis		
	Gallo	Patricia		
	Gonsur	Steve		
	Grimaldi	Hilary		
	Harrington	Jennifer		
	Haus	Darren		
	Hausfield	Mark		
	Hendrix	Lisa		
	Madel	Jason		
	Missman	Jeffrey		
	Murray	Kristiana		
	Myles	Lynette		
	Nelson	Jennifer		
	Nelson	Mary		
	O'Toole	Mary		
	Reising	Thomas	12/15/2014	
	Robey	Seth		
	Robinzine	Lauren		
	Seibert	Denise		
Simone-Borah	Cynthia			
Tokarz	Karen			
Vervynck	Megan			
Walsh	Susan			

Hatch

	Last Name	First Name	Second Formative Observation Completion Date	Summative Evaluation Completion Date
First Year	McKinney	Mary	11/21/2014	
Non-Tenured, 2nd-4th Year	Brummell	Lee	12/9/2014	
	Bruno	Molly	12/15/2014	
	Dietmeyer	Jennifer	12/9/2014	
	Jacobson	Evan	12/8/2014	
	Masini	Simona	12/9/2014	
	Koransky	Tamara	12/8/2014	
	Nikolakakis	Caroline	12/8/2014	
	Perkins	Steve	12/9/2014	
Tenured	Kanavos	Stacey		
	Kemper	Susan		
	Lyles	Sherita		
	Martin	Angela		
	Norton	Corrine		
	Quickery	Katherine		
	Righheimer	Andrew		
	Roberts	Janice		
	Stack	Marie		
	Swick	Robert		
	Winfield	Porsche		

Holmes

	Last Name	First Name	Second Formative Observation Completion Date	Summative Evaluation Completion Date
First Year	Harris	Faith	10/17/2014	
	Parr	Noelle	10/17/2014	
	Porter	Chad	10/17/2014	
	Schulte	Patrick	10/17/2014	
Non-Tenured, 2nd-4th Year	Chinski	Nicole	11/21/2014	
	Conway	Elizabeth	12/1/2014	
	Dolan	Michael	12/1/2014	
	Finkbeiner	Andrew	11/12/2014	
	Jaros	Jennifer	11/19/2014	
	Maneck	Melinda	12/1/2014	
	Mclaughlan	Laura	12/1/2014	
	Nicks	Carmelita	10/17/2014	
	Qureshi	Sameeha	11/13/2014	
	Rigali	Megan	12/1/2014	
	Vietzen	Elizabeth	11/19/2014	
	Williams	Sarah	12/1/2014	
	Zielberg	Sara	11/12/2014	
	Zucker	Ardith	11/5/2014	
Tenured	Circo	Carla		
	Karia	Anjali		
	Poleski	Margaret		
	Richardson	Katherine		
	Saliny	Shannon		

Irving

	Last Name	First Name		Second Formative Observation Completion Date	Summative Evaluation Completion Date
First Year	Aguilar	Savannah	10/21/2014		
	Deshaies	Molly	10/21/2014		
	Heaphy	Madeline	10/24/2014		
	Kostelz	Kelley	10/21/2014		
	Nieto	Anna	10/22/2014		
Non-Tenured, 2nd-4th Year	Browning	Jennifer	10/28/2014		
	Collins	Olive	10/24/2014		
	Degman	Sean	10/28/2014		
	Heidloff	Savannah	10/22/2014		
	Hiolski	Tehra	10/21/2014		
	Otten	Deanna	10/22/2014		
	Solomon	Jenna	10/21/2014		
Tenured	Balicki	Linda			
	Chinn	Amy			
	Creehan	Emilie			
	Homann	Jessika			
	Kekatos	Elena			
	Klette	Katharine			
	Ndiaye	Margaret			
	Packer	Paul			
	Parkinson	Betsy			
	Pelling	Lori			
	Sakellaris	Kara			
	Tague	Emily			
	Tresselt	Susan			

Julian

	Last Name	First Name	Second Formative Observation Completion Date	Summative Evaluation Completion Date
First Year	Ahn	Christine	10/14/2014	
	Albertis	Estefania	10/28/2014	
	Brennan	Brooke	11/5/2014	
	Magierski	Edward	11/19/2014	
	Ocampo	Roberto	10/1/2014	
	Pletsch	John	11/4/2014	
	Shaw	Robert	10/23/2014	
	Tysse	Kate	11/18/2014	
	Williamson	Justin	10/15/2014	
Non-Tenured, 2nd-4th Year	Anderson	Christina	12/17/2014	
	Buccieri	Rachel	10/7/2014	
	Colucci	John	10/23/2014	
	DeBruin	Jennifer	10/17/2014	
	Flood	Joshua	12/6/2014	
	Hoffmann	Dylan	12/11/2014	
	Kadlec	Christian	12/15/2014	
	Keith	John	11/9/2014	
	Kelly	Kathleen	11/3/2014	
	Khan	Aisha	11/18/2014	
	Mucha	Patrick	11/17/2014	
	Nowaczyk	Steven	10/16/2014	
	Parratore	Joseph	12/12/2014	
	Swistowicz	Phillip	10/20/2014	
Tucker	Miranda	12/5/2014		
Tenured	Alexander	Jolynn		
	Cepicka-Welchko	Christina	11/20/2014	
	Chang	Helen		
	Gates	Ryan	10/30/2014	
	Hart	Deanna	10/23/2014	
	Hoskins	Monique	12/6/2014	
	Kelleher	Dierdre		
	Mazur	Carly		
	McGlynn	William	11/24/2014	
	Moncatch	Jessica	10/22/2014	
	Morrell	Jason		
	Pitts (Young)	Sharon		
	Sacks	Joshua	11/23/2014	
	Stevens	Kimberly		
Vincenti	Larry			

Lincoln

	Last Name	First Name	Second Formative Observation Completion Date	Summative Evaluation Completion Date
First Year	Clark	Kathryn	9/25/2014	
	Coleman	Rebecca	9/25/2014	
	Hauser	Carmen	9/25/2014	
	Jacobo	Julia	9/25/2014	
	Kline	James	9/25/2014	
Non-Tenured, 2nd-4th Year	Bartell	Claire	12/1/2014	
	Breit	Robert	12/8/2014	
	Casselle	Rahwa	9/25/2014	
	Cooper	Deborah	10/22/2014	
	Estragues	Joan	9/25/2014	
	Meilinger	Rebecca	10/19/2014	
	Spillane	Karri	10/3/2014	
	Wetzel	Christine	11/11/2014	
	Wiza	Noah	9/25/2014	
	Wold	Eric	12/16/2014	
Tenured	Arreola	Gloria		
	Burries	Catina		
	Childress	Marvin		
	Conmy	Diane		
	Davidhizar	Dona		
	Decancq	Nicole		
	Foreman	Patricia		
	Frame	Carolyn		
	Hayes	Kathryn		
	Hull	Kelley		
	Jacoby	Rocio		
	Madura	Kathleen		
	Meisinger	Rebecca		
	Metropoulos	Miraflor		
	Parra	Jessica		
	Priceman	Kathleen		
	Thompson	Arnetta		
Zillman	Lynne			

Longfellow

	Last Name	First Name	Second Formative Observation Completion Date	Summative Evaluation Completion Date
First Year	Jones	Kimberly	12/12/2014	
	Niewald	Elizabeth	11/3/2014	
	Sorensen	Michael	11/10/2014	
Non-Tenured, 2nd-4th Year	Greenberg	Sarah	11/26/2014	
	Groben	Patricia	12/10/2014	
	Huber	Elizabeth	10/20/2014	
	Lee	Miles	12/15/2014	
	Malone	Katherine	11/25/2014	
	Ryan	Alyssa	11/30/2014	
	Scheck	Lauren	12/16/2014	
	Trout	Lauren	12/15/2014	
	Wuczyna-Pines	Nicole	12/18/2014	
Tenured	Biggins	Anna		
	Carter	Cristina		
	Creticos	Deborah		
	Farmer	Denita		
	Gray	Joseph		
	Ibarra	Allison		
	Marinelaena	Liza		
	Norwood (Ivey)	Marion		
	Pasquinelli	Roxanne		
	Podlasek	Eric		
	Raia	Jennifer		
	Scaro	Leanne		
	Schlesser	Mary		
	Vietzen	Sheila		
Wieczorek	Carrie			
Witz (Hepding)	Jeanne			

Mann

	Last Name	First Name	Second Formative Observation Completion Date	Summative Evaluation Completion Date
First Year	Aguirre	Lidys	11/17/2014	
	Weck	Madonna	11/21/2014	
Non-Tenured, 2nd-4th Year	Wyman	Kylie	11/8/2014	
	Labak	Ann	11/8/2014	
	Munoz	Karla	12/1/2014	
	Yocius	Mary	11/8/2014	
Tenured	Beljung	Jaclyn	11/14/2014	
	Chrystall (Koplin)	Linda		
	Hanley	Kathryn		
	Hayward	James	11/28/2014	
	Meierhoff	Molly	10/31/2014	
	Pryor	Nicole	11/4/2014	
	Rapoport	Carolyn		
	Rollo	Richard	9/22/2014	
	Sarno	Deborah		
	Schmidt	Joshua		
	Serio	Karolyn	10/22/2014	
	Smith	Allyson		
	Sullivan	Cheryl		
	Whitley	Katherine		

Related Services

	Last Name	First Name		Second Formative Observation Completion Date	Summative Evaluation Completion Date
First Year	Carberry	Betty	10/24/2014		
	Dawe	Josie	11/18/2014		
	Frangos	Rike	11/18/2014		
Non-Tenured, 2nd-4th Year	Advani	Shilpa	12/16/2014		
	Agruss	Lauren	11/17/2014		
	Berman	Abigayle	11/3/2014		
	Boudreau	Hannah	12/9/2014		
	Brackett	Stephanie	11/17/2014		
	Cain	Jennifer	11/18/2014		
	Capio	Michele	10/29/2014		
	Donovan	Georgia	11/7/2014		
	Guerrier	Anne Marie	10/28/2014		
	Landfair	Gina	11/18/2014		
	Morgan	Catherine	11/11/2014		
	Murawski	Nathan	11/24/2014		
	Pascarella	Maria Elena	11/20/2014		
	Peterson	Jamie	12/18/2014		
	Rebman	Mandi	11/17/2014		
	Richardson	Kathryn	10/27/2014		
	Steinke (Marmy)	Jenna	11/18/2014		
Suedbeck	Michele	12/17/2014			
Tenured	Budde	Leslie			
	Ciosek	Anne			
	Doyle	Carolyn			
	Durham	Candace			
	Hoover	Stephanie			
	Janu-Chossek	Lori			
	Lacey	Beth			
	Lecrone	Susan			
	Lenzo	Sheri			
	Libkie	Meghan			
	Mura	Susan			
	Nickels	Julie			
	Powers	Maureen			
	Prescott	Canika			
	Scahill	Rebecca			
Walker-Collins	Monica	12/2/2014			