



Waste Free Event Checklist

Thank you for your commitment to helping our school reduce waste for events large and small. Your efforts are greatly appreciated and we are here to support you. Please use this checklist as a guide for your waste-free event. Contact your green team chair with any questions or suggestions.

	1. Contact your school administrator to request the triple bin set up for your event (compost, recycling, landfill). Allow 3-4 weeks.
	2. Request green bins from Village of Oak Park for any outdoor or off school grounds events. Contact Cameron Hendricks: chendricks@oak-park.us with your request for portable triple waste bins, signs, bags. Allow 2-3 weeks.
	3. Ask vendors to only provide compostable/recyclable plates, napkins, utensils. If they cannot provide zero-waste items, please decline them and ask that they not be made available at your event. Allow 3-4 weeks.
	4. Purchase only compostable plates, cups, napkins, utensils for your event. Costco has some bulk items. Webrestaurants is a wholesale resource: https://www.webrestaurantstore.com Encourage “bring your own” items including reusable water bottles to every event. Allow 3-4 weeks.
	5. Request large water jugs for each event. Encourage “bring your own” water bottle and offer only recyclable/compostable cups. If you have a dishwasher, consider reusable cups and run dishwasher. Allow 2-3 weeks.
	6. Cans are better than plastic. If your event involves beverages, canned items are better than plastic. Water jugs and reusable water bottles or compostable cups are best. (only 10 percent of bottles are recycled when compared to 50 percent of cans . Cans also are more efficient to recycle than bottles . Once the aluminum has been produced, it can be recycled over and over again.)
	7. Contact school administrator to request additional waste pick up in advance of your event. It will add a small expense--but it will be more costly if you do not arrange in advance. Allow 3-4 weeks.
	8. Arrange volunteers to monitor the triple waste bins on the Day Of Event. Allow 3 weeks.
	9. Promote to your audience this is a Zero Waste Event. Every communication promote Zero Waste and encourage BYO reusable water bottle. Allow 3-4 weeks and repeat message each time.

	<p>10. Reduce the wrappers. Rather than individually wrapped candy/chips, consider bulk popcorn scooped into compostable cups, bulk cookies/brownies with a napkin, soft pretzels, muffins other bulk treats that have wrappers that can be composted or recycled. Allow 2-3 weeks.</p>
	<p>11.</p>

Don't be TARDY To the Party!

Our first raffle drawing will be October 31st!

Do you want another chance to win a great prize?
It's easy – just come to school on time each day
during the month of November! Students who
arrive at school each day by 8am will have their name
entered into the raffle. We will be tracking from
October 29th to November 28th.

We will choose 6 names, one from each grade level,
and those students will be called down to the office
to choose a prize. Prizes have been donated by our
wonderful Whittier PTO.

The next drawing will take place on November 28th.



SAY Connects presents
After America to Me:
On the ground in Oak Park and River Forest

Discover the people & organizations working to
create change in our villages



Christian Harris,
founding member,
Zingela Ulwazi
Zingela Ulwazi engages local men of color to help reduce the achievement gap among young men of color through coalition building, promoting a curiosity for learning, academic enrichment, community visibility, and youth mentoring.



Dot Lamshead Roche,
founding member,
Race Conscious Dialogues
The Race Conscious Dialogues engages people who are white in self-examination of identity, power and privilege, and provides tools for effective participation in racial justice efforts.



John Borrero,
Executive Director,
Collaboration for Early Childhood.
Neighborhood Ambassador Program: Community Ambassadors are part of a parent leadership training program that connects the community with early childhood resources.



Frances Kraft,
the E-team
E-team is a grassroots coalition of families, educators, and community members working together to provide the resources and support our children need to be successful.



Kamau "Maui" Jones,
Founder & Artistic Director of Echo Theater Collective
Echo Theater Collective (ETC), is an artistic initiative designed to promote unity and cultural understanding in our community using theater and music.

Wednesday, Nov. 28 | 7p.m. to 8:30 p.m.

Percy Julian Middle School Auditorium

Free admission | RSVP required

RSVP at: www.OakPark.com/sayconnects

Our moderator
Doris Davenport



Have a question for our panelists? Email: say@oakpark.com



OAK PARK-RIVER FOREST
Community Foundation



**Success of
All Youth**

OAK PARK-RIVER FOREST COMMUNITY FOUNDATION

WEDNESDAY
JOURNAL
of Oak Park and River Forest

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