**Official Minutes of the Oak Park Board of Education**

**Elementary District 97, Cook County, Illinois**

**CLOSED MEETING MINUTES – FEBRUARY 13, 2018 TIME: 6:00 PM**

The Board convened in closed session at 6:00 PM. Answering present and attending in person were President Spurlock, Vice President O’Connor, Members Spatz, Broy, Breymaier, and Liebl. Member Datta arrived at 6:11 PM.

Also Present: Superintendent Dr. Carol Kelley, Assistant Superintendent for Human Resources Laurie Campbell, Assistant Superintendent for Finance and Operations Alicia Evans, Senior Director of Administrative Services Felicia Starks Turner, and Board Secretary Sheryl Marinier

Summary discussion of the Board on all matters:

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**1) Personnel – Family Medical Leave Act (FMLA) Requests**

Laurie Campbell, Assistant Superintendent for Human Resources reported that the HR department is having difficulty implementing an FMLA request. She reported that there are several employees on leave who were mistakenly told that they could use FMLA while on leave. Campbell is working with the OPTA to straighten out the confusion, and recommended a memorandum of understanding that would enable the staff members in question to continue to use FMLA while on leave.

No concerns were expressed by the Board.

**CONCLUSION OF CLOSED MEETING**

Breymaier moved, seconded by O’Connor that the Board of Education move into Open Session at 10:28 PM. All members of the Board were in agreement. The Board concluded the closed meeting and adjourned at 10:28 PM.

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Board President