

# Parent University: Using Google Tools



Drive



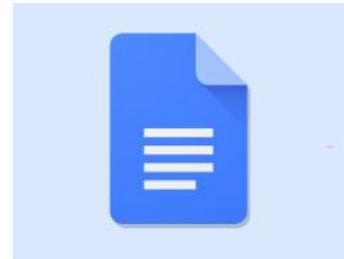
Gmail



Forms



Slides



Docs

# Session Overview and Objectives

District 97 uses the G:Suite or Google Tools to promote collaboration among students with their teachers and classmates. Students can work in class or at home to complete assignments and projects. All of the work is auto-saved and can be accessed from any device anywhere!

We will review the most common Google tools students use and demonstrate some of their functionality to provide parents a working knowledge of these applications.

## Presenters

- Jen Browning, Irving, 5th grade teacher
- Julie King, Lincoln, 4th grade teacher
- Sarah Williams, Holmes, 4th grade teacher

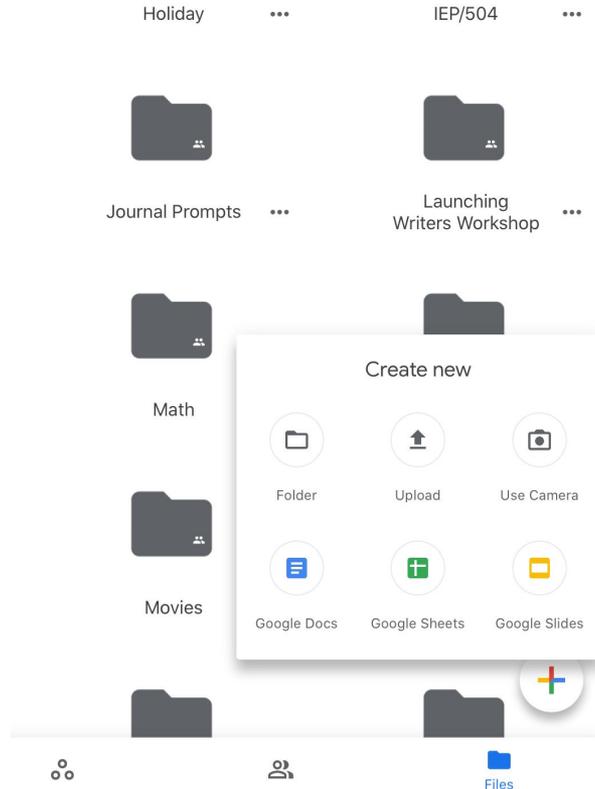


# Google Drive

File storage and synchronization service

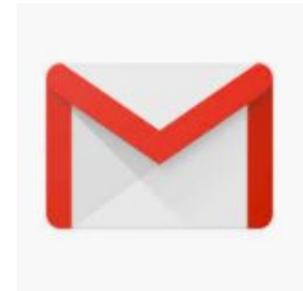
## Main Uses:

- Store and access files online
- Save email attachments
- Share and search for files
- Collaborate on projects



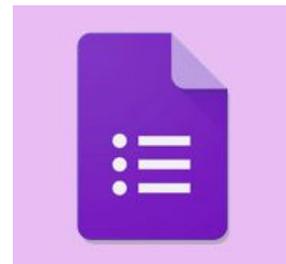
# Gmail

Students use their district username followed by @students.op97.org as their Gmail address (ie. [jbro314@students.op97.org](mailto:jbro314@students.op97.org)). Student Gmail can only be sent to other domains within District 97. Unique district passwords work for Gmails (ie. 25TopDog).



# Google Forms

Students and teachers can **use Google Forms** to make surveys, quizzes, or to collect other data. The **form** is web-based and can be shared with respondents by sending a link, emailing a message, or embedding it into a web page or blog post. Data gathered using the **form** is typically stored in a spreadsheet.



# Google Slides

aka Powerpoint...aka "deck"



## Main Uses:

- Show knowledge
- Present information to peers
  - text, pictures, links, videos, etc.
- Collaborate with others to share information
- Teachers -----> Present information to students

iPad & Chromebooks look a little different...

# Bessie Smith

By Tessa & Genesis

- Born in Chattanooga, Tennessee on April 15th, 1895
- Died in a car collision in Mississippi on Sept. 26th, 1937
- Spouse: Jack Gee
- Son: Jack Gee, Jr.
- Her parents died before she was 10 years old.

- Facts:
- Real name: Elizabeth Smith
  - Nickname: Empress of the blues
  - Bessie was the youngest of 8 children

Bessie is a blues singer

Bessie Smith



## How it is measured

Each tornado from F0 to F5 get more and more destructive. Fujita scale is named after Theodore Fujita.



This is Theodore Fujita

F0. Chimneys damaged, branches broken and, trees collapsed.

F1. Roof surface peeled, campers tipped over, cars pushed over.

F2. Roofs torn off houses, Mobile homes destroyed, Big trees uprooted cars lifted up.

F3. Well made houses destroyed, trains turned over, trees thrown, cars lifted off ground.

F4. All houses destroyed, structures and cars thrown.

F5. Strong frame house destroyed, cars thrown like missiles.

### Fujita scale

F0	light
F1	moderate
F2	considerable
F3	severe
F4	devastating
F5	incredible
Mph. 40 72 112 157 206 260 over 260	

## All About Apolo Ohno



Birthdate: May 22, 1982, Seattle, Washington

What is this person famous for?

Apolo Ohno is famous for being an Olympic speed

skater.

How did they help others?

Apolo Ohno helped by inspiring other speed

skaters and now he does inspirational speeches.

### FUN FACT

He has the most medals of any winter Olympian in the United States

Hi Owen

hope you are doing well!

From Shane



# Create and Collaborate - iPad (K-5)



# Add New Slides - iPad (K - 5)



# Format & Add to Slides - iPad (K - 5)

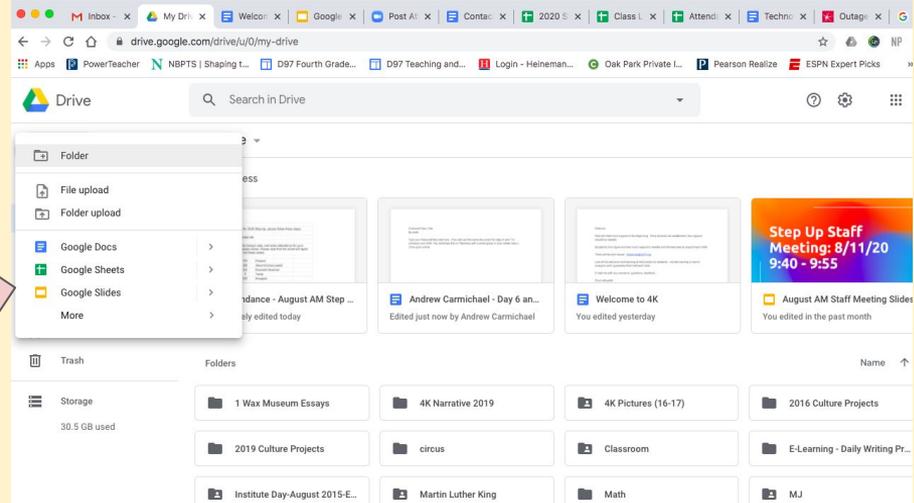
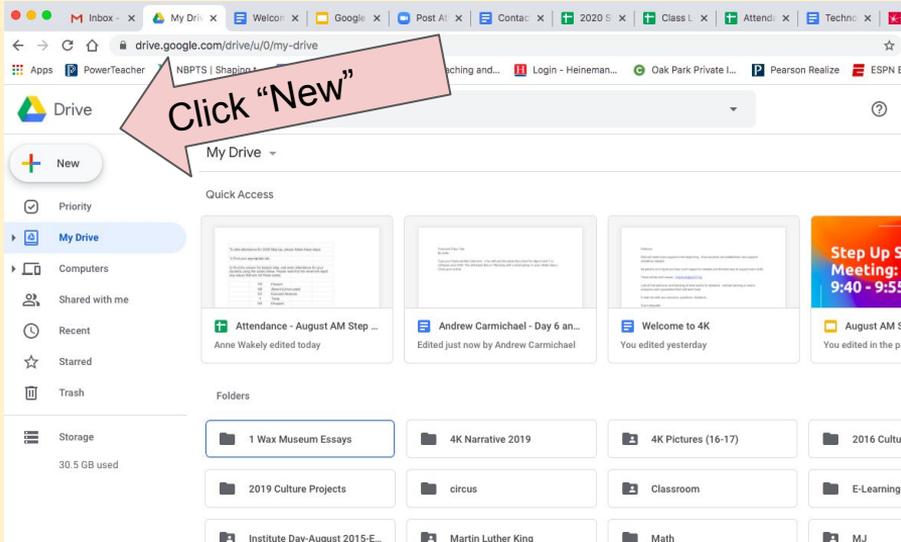
5:19 PM Wed Aug 12

91%

✓ Parent University



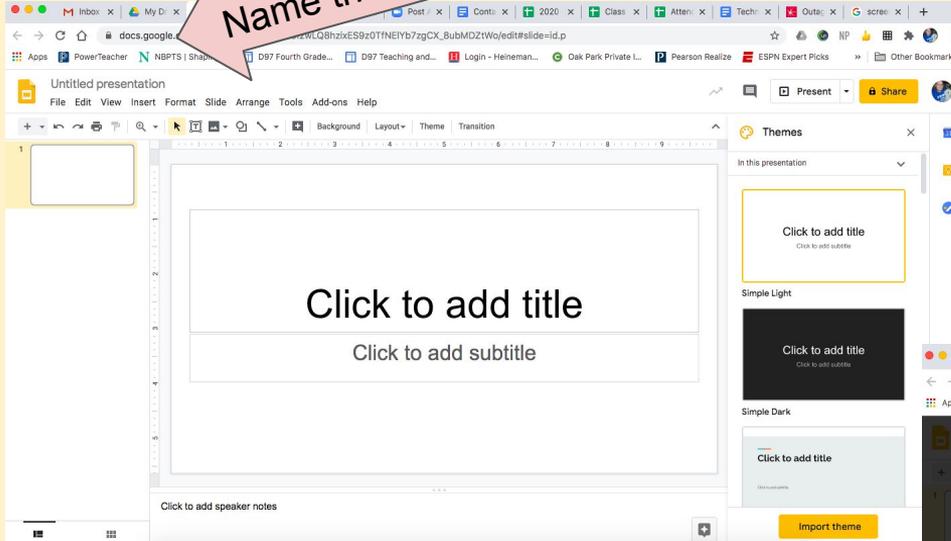
# Create and Collaborate - Chromebook (6 - 8)



# Create and Collaborate - Chromebook (6 - 8)

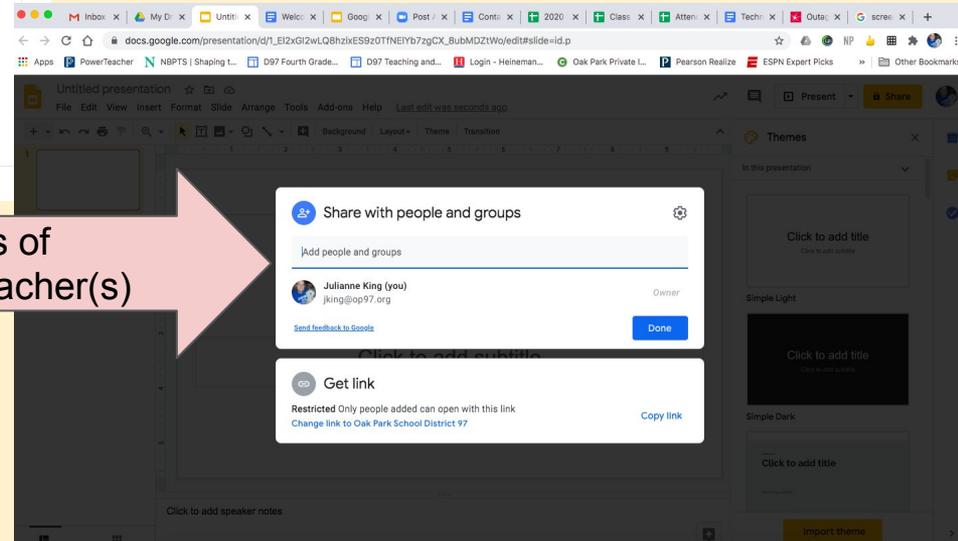


Name the Slideshow



Click "Share"

Enter names or e-mails of collaborators and/or teacher(s)



# Google Slides - Chromebook (6 - 8)



A screenshot of the Google Slides web interface. The main slide area shows a title box with the text "Click to add title" and a subtitle box with the text "Click to add subtitle". The top menu bar includes "Format", "Slide", "Arrange", "Tools", "Add-ons", and "Help". The right sidebar shows a "Themes" panel with several theme options: "Swiss", "Beach Day", and "Slate". The "Swiss" theme is currently selected. At the bottom of the slide area, there is a "Click to add speaker notes" field. The browser's address bar shows the URL "https://docs.google.com/presentation/d/1E12xGI2wLQ8hzixES9z0TfNEIYb7zgCX\_8ubMDZtWo/edit#slide=id.p".

To add more slides,  
includes different  
formats

Can scroll through a  
pick a different theme

# Google Slides - Creating a Rebook (6 - 8)

Insert text box, picture, video, shape...

Add a transition between slides or on the slide

Change background



A screenshot of the Google Slides editor interface. The browser address bar shows 'docs.google.com/presentation/d/1W...'. The slide title is 'Parent University'. The menu bar includes 'File', 'Edit', 'View', 'Insert', 'Format', 'Slide', 'Arrange', 'Tools', 'Add-ons', and 'Help'. The toolbar shows icons for undo, redo, print, search, and a 'Background' button. The slide content features the text 'PARENT UNIVERSITY' in a large, black, hand-drawn font. At the bottom, there is a teal rectangular box containing the text 'Thank you for attending the Google Tools Session!' in a bold, black, monospace font. A vertical slide navigation pane on the left shows slide 1 selected.

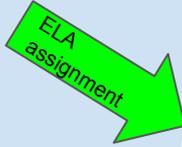
# Google Docs



## Main Uses:

- Create, edit, and store a document online
- Collaborate with peers on a shared document
- Receive and respond to asynchronous teacher feedback

# Google Docs Examples



*Wild Wildfires*

Long, long ago before the world was civilized, Mount Olympus was very peaceful. Birds chirped, the sun shone, and leaves rustled on the trees. Everyone seemed to be calm and happy - except Zeus. Zeus paced back and forth in the king's bedroom, thinking heavily. He was bored with his lightning powers and hurled about 18 lightning bolts per hour. The king was never so bored in his royal life. What he needed was a change. A big one.

"Hermes!" Zeus ordered the messenger.

"Yes, King?" said Hermes appearing at Zeus's side, shivering from all the rain.

"I want you to find Hephaestus, god of blacksmithing and fire. Fire will be a good change," said Zeus smirking.

"Yes, King Zeus!" replied the messenger as he took off into the night sky. Hermes was gone for weeks and Zeus was getting irritated every minute Hermes didn't come back. Zeus stroked his beard, paced the floor angrily while casting out lightning bolts.

"Zeus, don't you think that you should relax?" said Zeus's wife, Hera, one night.

"No!" said Zeus forcefully. Hera sighed and left the balcony.



For the next three months, Zeus paced, sending thunder, lightning and rainstorms over Earth. Finally, Hermes returned with Hephaestus.

"Sorry sir for the delay. But I found him!" said Hermes. Zeus walked over to Hephaestus, whose big bagshot eyes were wide with fear. Hephaestus's hair was tangled and greasy, and his hunched back seemed bony and crooked. Zeus could hardly believe the shaking figure in front of

2

**Morning Announcement Speech #4**

Hello staff and students of Holmes school! My name is \_\_\_\_\_ and I am in 4W. Do you like animals? Well, our class is collecting money to support the animals at the Animal Care League! Please put money in your classroom jar before the end of March. Thank you and have a great day!

**Reading:**

- Read-to-Self for 20 minutes
- Watch the [lesson video](#) or view [slides](#) for summarizing
- Watch the video, [Soar](#) (YouTube) or [Soar](#) (screen recording)
- Complete a [5WBST graphic organizer](#).

Somebody	Wanted	But (Because)	So	Then
<i>Who is the main character?</i>	<i>What does the main character want?</i>	<i>What is the problem or conflict?</i>	<i>How does the main character solve the problem or conflict?</i>	<i>What was the resolution? How did the story end?</i>

- Write a summary  
Your summary [HERE](#).
- Optional:** Read [The Empty Pot](#), complete a [5WBST graphic organizer](#), write a summary

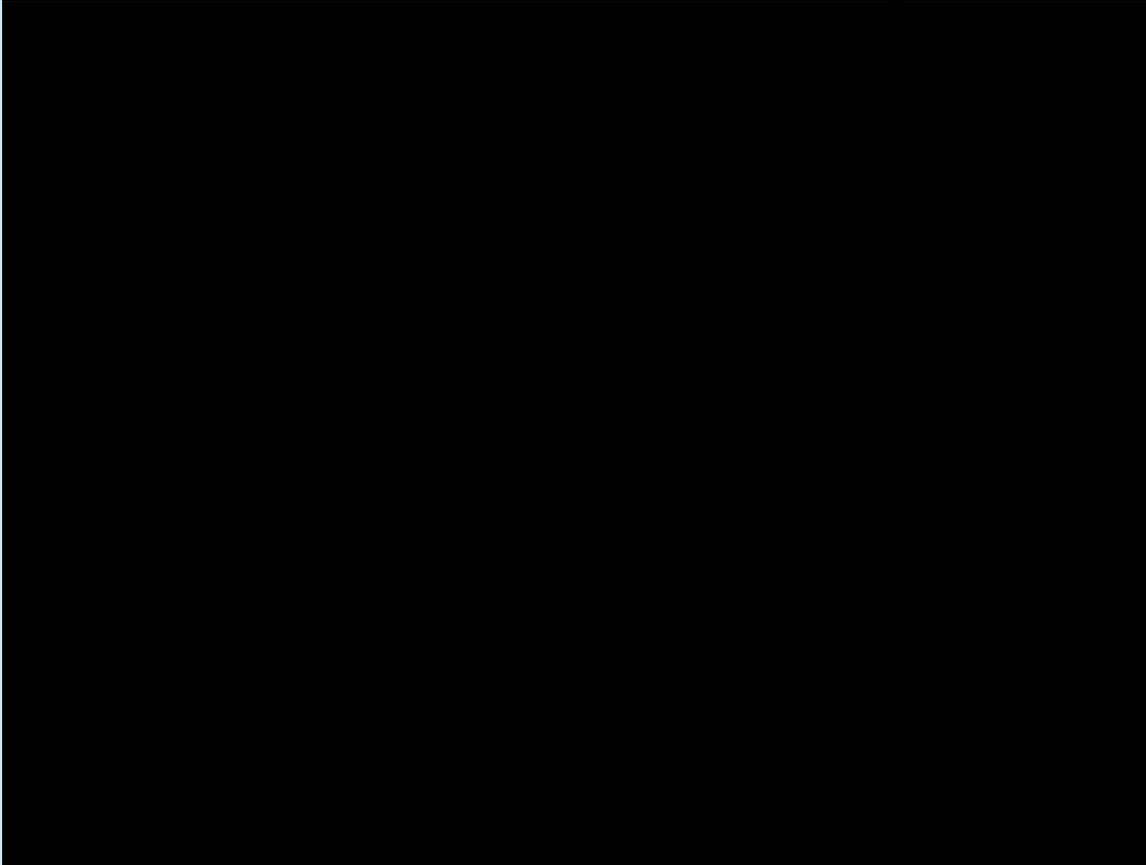
**Creative Writing:**  
Choose **ONE** prompt to creatively write from.

- Diving undersea to find a hidden temple.
- Underwater house
- A secret garden

Your story [HERE](#).

# Google Docs

Create, edit, share, and store a Google Doc - iPad



[Docs Editor Help](#)

# Google Docs

Collaborate with peers; Receive and respond to asynchronous teacher feedback



[Docs Editor Help](#)

A screenshot of the Google Docs mobile interface. The document title is "Collaboration and Feedback in Google Docs". The main content area shows a section titled "Peer Collaboration" with a bulleted list. The first bullet point, "Collaboration can build community," is highlighted in yellow. A comment thread is open over this text, showing a comment from Sarah Williams dated Aug 11, 2020 at 6:41 PM, asking "Can you add any other reasons why collaboration among students is helpful?". Below the comment, the start of another response is visible: "It also helps me learn...". At the bottom of the screen, a virtual keyboard is displayed with keys for letters, numbers, and symbols.

# Google Tools Etiquette

1. For Slides and Docs
  - share with collaborators and teachers
  - use Comments rather than type over a classmate's work
  - follow copyright rules when adding images, videos, etc.
2. Demonstrate appropriate digital citizenship
3. Adhere to D97 Acceptable Use of Technology Policy (outlined in the [Effective Student Behavior Handbook](#))

## In closing...

All students will participate in technology “Boot Camp” sessions to learn and/or review how to properly handle and navigate their device.

Teachers will communicate with students and families about the important apps being used in their classrooms. Please reach out to your child’s classroom teacher with any specific questions.

D97 Help Desk - [helpdesk@op97.org](mailto:helpdesk@op97.org)

[Google Help](#)